

Job Aid:

Scheduling a Wellness Visit through Teladoc

Document Name: Scheduling a Wellness Visit through Teladoc		
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Date Written:	Written by:	Approved by:

Overview

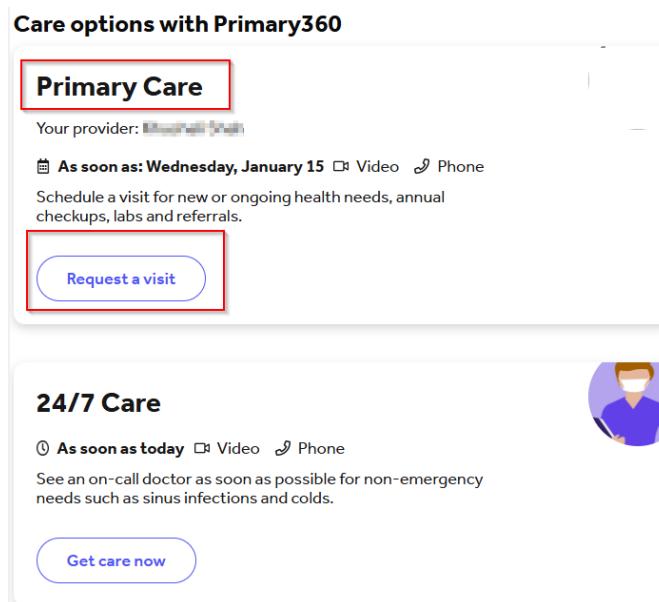
This job aid will walk you through the steps to schedule an Annual Wellness visit through Teladoc's Virtual Primary Care (VPC).

Procedure

1. Visit <https://www.teladoc.com>
2. **Sign In or Register**
 - a. Please keep in mind when registering, you do not need to enter a company code. Please leave box unchecked.



3. Choose **Request a visit** under **Primary Care**

The image shows the 'Care options with Primary360' section of the Teladoc website. It features two main options: 'Primary Care' and '24/7 Care'.

- Primary Care:** This section is highlighted with a red border. It shows a provider listed as 'Your provider: [REDACTED]'. Below this, it says 'As soon as: Wednesday, January 15' with options for 'Video' and 'Phone'. A note states 'Schedule a visit for new or ongoing health needs, annual checkups, labs and referrals.' A 'Request a visit' button is shown with a red border. A small circular icon of a person wearing a mask is to the right.
- 24/7 Care:** This section shows a provider listed as 'As soon as today'. It says 'See an on-call doctor as soon as possible for non-emergency needs such as sinus infections and colds.' A 'Get care now' button is shown.

4. Choose your **State (Location)**

Okay, we need to know where you will be

Please indicate where you'll be located during your visit.
You can still see your primary care provider outside of
your state of residence.

*Required

Select State *

 ×

Continue

5. Choose the **reason for your visit**

a. Choose **Annual Checkup**

[**< Back**](#)

How can we help you?

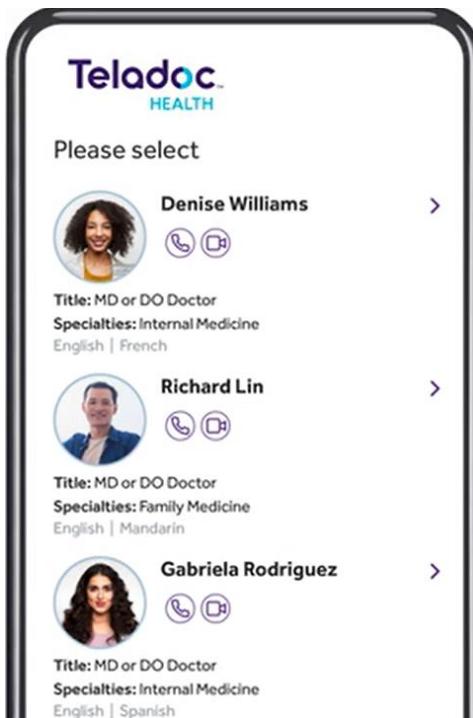
*Required

What's the reason for your visit? *

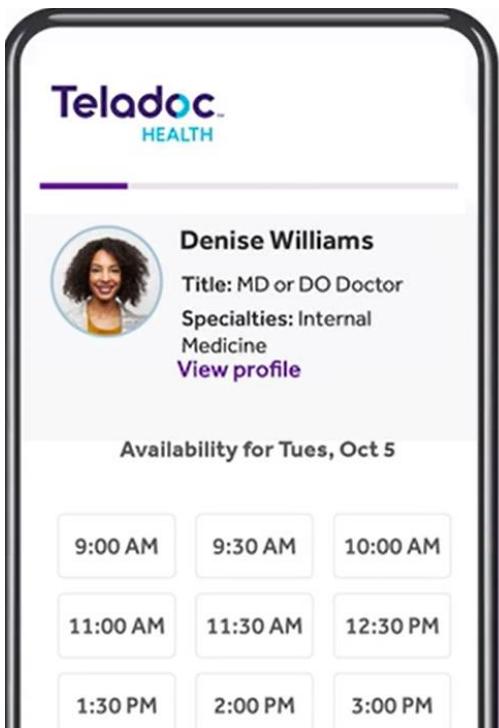
[**ⓘ Explore visit types and their costs**](#)

Continue

6. Choose a **Provider** you prefer



7. Choose a **Date/Time** that works best with your schedule



8. Choose how you would like to connect **via video call or phone**

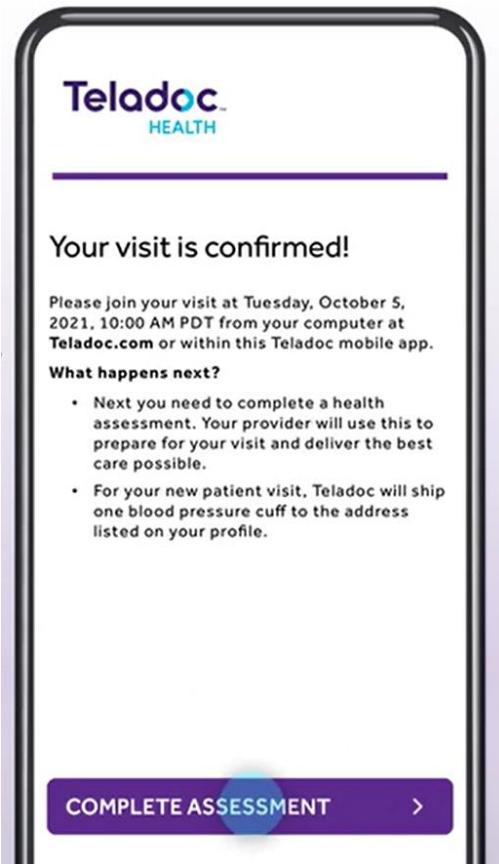
How would you like to connect?

Video
(Recommended)
*

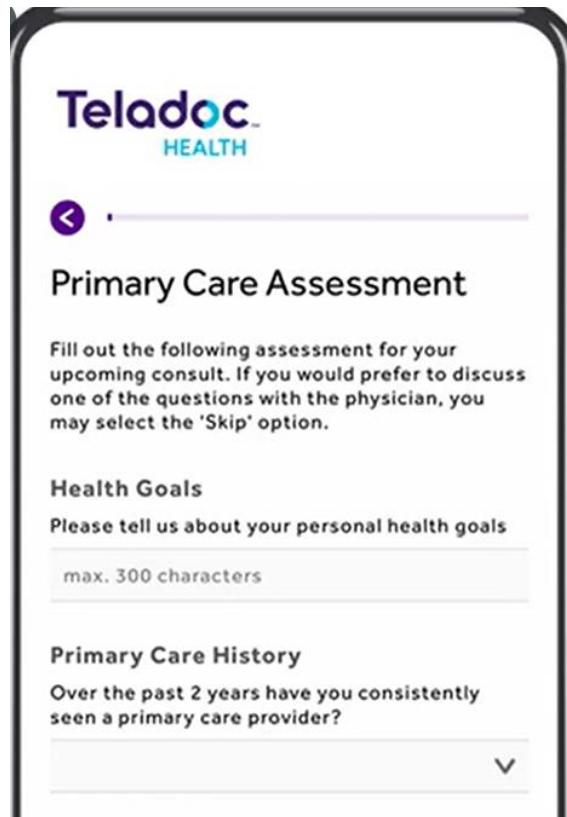
Phone *

Continue

9. Confirm **your visit**



10. If it's your first time registering with Teladoc, you can complete a **Primary Care Assessment**



11. Complete your visit with your **Primary Care Physician** at the scheduled Date/Time

